

# Sapphire Education – Risk Assessment

Location / Activity: Mixed Activities on Campus (Sapphire/ELAC)

No.	Identified Risk	Level of Risk	Required Action to Eliminate Risk	Person(s) Responsible
1	Safeguarding in mixed student groups	High 3	a. Sapphire staff present and identifiable at all times b. Clear supervision ratios maintained	Student Experience Manager & Student Mentors
2	Behavioural issues in social settings	Medium 2	a. Clear code of conduct shared b. Staff positioned across venue c. Immediate intervention where required	Student Experience Manager & Student Mentors
3	Loss of student accountability	Medium 2	a. Registers taken before and after activities b. Headcounts conducted throughout	Student Mentors
4	Interaction between unfamiliar student groups	Medium 2	a. Activities structured and supervised b. Staff monitor group dynamics	Student Mentors
5	Bullying, exclusion or peer pressure	Medium 2	a. Staff actively observe behaviour b. Students encouraged to report concerns c. Welfare team available	Welfare Team & Student Mentors
6	Movement to/from activity locations	Low 2	a. Staff-led movement across campus b. Clear meeting points and timings	Student Mentors

Risk Assessment compiled by: Andrew McPhee

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*\*This is measured using two criteria: 1. Severity - High, Medium or Low: 2. Likelihood - 1, 2, or 3 where 1 is most likely, 3 is least likely*

